ASSOCIATED COMMUNITY COUNCILS
796 Broad Street
Newark 2, N. J.

BY LAWS

OF

ASSOCIATED COMMUNITY COUNCILS OF NEWARK

ARTICLE I-NAME

The name of this organization shall be "Associated Community Councils of Newark".

ARTICLE II-MEETINGS

1. Regular Meetings.--This organization shall conduct a general meeting at least once every three months.

2. Special Meetings.--A special meeting shall be called at the request of any member council upon presentation to the President of a petition therefor, setting forth the reason for the special meeting.

3. Others.--The executive council may call such other meetings as in its opinion, it may deem necessary.

4. Quorum.--A quorum shall consist of at least one delegate from ~~each~~ member council in good standing.

3/4 of each

5. Action.--A majority of all member councils present shall be necessary for the passage of any resolution or action to be taken by the Associated Community Council.

ARTICLE III-OFFICERS

1. The officers shall consist of a President, 1st. Vice-President, 2nd. Vice-President, Treasurer, Recording Secretary, and Corresponding Secretary.

2. Duties.--The duties of each officer shall be the same duties as set forth in any manual of parlimentary procedure and such other duties as shall from time to time be prescribed by the Council.

3. Limitations.--There shall be no more than two officers from any single member council.

4. Term.--The officers shall serve for a term of two years commencing January of each year and ending in January two years thereafter.

5. Vacancies.--When it appears to the Executive Committee that an officer has not performed his duties, or when an officer resigns, the Executive Commity shall be empowered to appoint by a majority vote an officer to complete the unexpired term.

6. Nominations and Elections.--Officers shall be nominated at the general meeting prior to the annual January meeting. The nominating committee shall make its formal nomination at this meeting. Additional nominations may be made from the floor.

A majority of member council present shall be required to elect the officers.

Elections shall take place at the annual meeting in January and shall proceed according to Parlimentary procedure.

ARTICLE IV-MEMBERSHIP

1. Membership shall consist of any group or council or association of residents of the City of Newark who have banded together for the purposes of the promotion and advancement of the interest and welfare of the City of Newark or of its local community area, which is willing to work together with other community councils for the improvement of the City as a whole and for the growth and development of the City of Newark.

2. Application.--Application for membership in the Associated Community Council shall contain or have attached thereto the following information:

a. Name of group applying.

b. Officers and addresses.

c. Territorial limits.

d. Copy of constitution or statement of purposes.

e. Time and place of meeting.

f. Requirements of membership in the group.

g. Length of existence.

h. Reason for application for membership.

i. Dues for year in advance.

3. Procedure.--Applications shall be filed with the secretary in duplicate.

a. The applications shall be submitted by the secretary without any formal action of the council to an admission committee, which committee shall consist of one member from each member council, to be appointed by the President for the purpose of investigation of the applicant and making its recommendation to the Council.

b. Upon the report of the admission committee being filed with the secretary, the secretary shall thereupon notify the applicant to appear at the next general meeting for the purpose of presenting its application. Thereafter the representative shall

leave the meeting, the report of the admission committee shall be read and action shall be taken by the Council. A majority of member councils present shall be required for admission. The applicant shall be notified by mail of the Council's decision.

Applications must be acted upon and disposed of within six months from the date of application.

ARTICLE V-DUES.

The annual dues shall be an amount to be fixed by the organization at the annual meeting in January and shall be payable no later than the following month of March. Notices of the dues shall be sent to each member Council by the secretary.

Failure to pay the dues within the time prescribed shall result in forfeiture of the right of the member council to vote until the dues shall have been paid.

Upon rejection of an applicant for membership, the dues paid with the application shall be returned.

No member council upon withdrawal shall be entitled to the return of any part of its paid in dues.

ARTICLE VI -COMMITTEES.

1. The following standing committees shall be appointed by the President and shall serve for the term of the President unless dissolved by the action of the general Council prior thereto.

a. Nominating Committee.

~~b. Business Committee.~~

c. Legislative Committee.

d. Resolutions Committee.

e. Constitution and By-Laws Committee.

f. Historian.

2. Special Committees.--Such committees as from time to time may be authorized by the general Council, shall be appointed by the President and shall be discharged upon the completion of their objector purposes.

3. Advisory Committee.--Each past president as they leave the office of President shall become part of an Advisory Committee which shall be part of the Executive Committee.

4. Executive Committee.--The Executive Committee shall be made up of the officers of this Council and the President or his authorized representative of each member Council and the advisory committee.

Its duties shall consist of carrying out the directions of the Council and to act in the Councils name in emergencies when time does not permit the calling of a general or special meeting.

ARTICLE VII-AMENDMENTS.

1. Amendments to the By-Laws shall be submitted in duplicate in writing to the Secretary.

2. The proposed amendments shall be mailed to each member Council at least 30 days before the general or special meeting at which the proposed amendment is to be discussed and acted upon.

3. A majority of the member Councils present shall be required to approve the proposed amendments.

ARTICLE VIII-GENERAL RULES.

1. Every member Council which does not comply with the constitution and by-laws shall be suspended from the Council after notice and openhearing at a general or special meeting.

2. No officer of this Council shall hold office while he is a candidate for a public office or during the term of holding public office.

3. No officer or member of this Council shall receive any salary or any compensation for representation at the meetings.

4. The minutes of each meeting shall be forwarded to the secretary and president of each member Council.

5. The adjenda of each forth coming meeting shall be forwarded to the president and secretary of each member council at least 10 days before the date of the meeting.

6. The meeting shall be held at a place fixed by the general Council.

Respectfully submitted,

Philip G. Schanerman
Joseph Mellilo
Lucius Tompkins
Committee

The committee respectfully suggests that these By-Laws be mimeographed in rough form and submitted to the member Council for consideration and further recommends that they be acted upon at the second meeting to be held in 1958.

The Committee.